



# CENTRAL BALTIC INTERREG IV A PROGRAMME 2007–2013

Project Development seminar workshop april 2010

## HOW TO CONSTRUCT A GOOD PROJECT



Economically competitive and innovative region  
Attractive and dynamic societies  
Safe and healthy environment



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## THE GOAL OF THE WORKSHOP

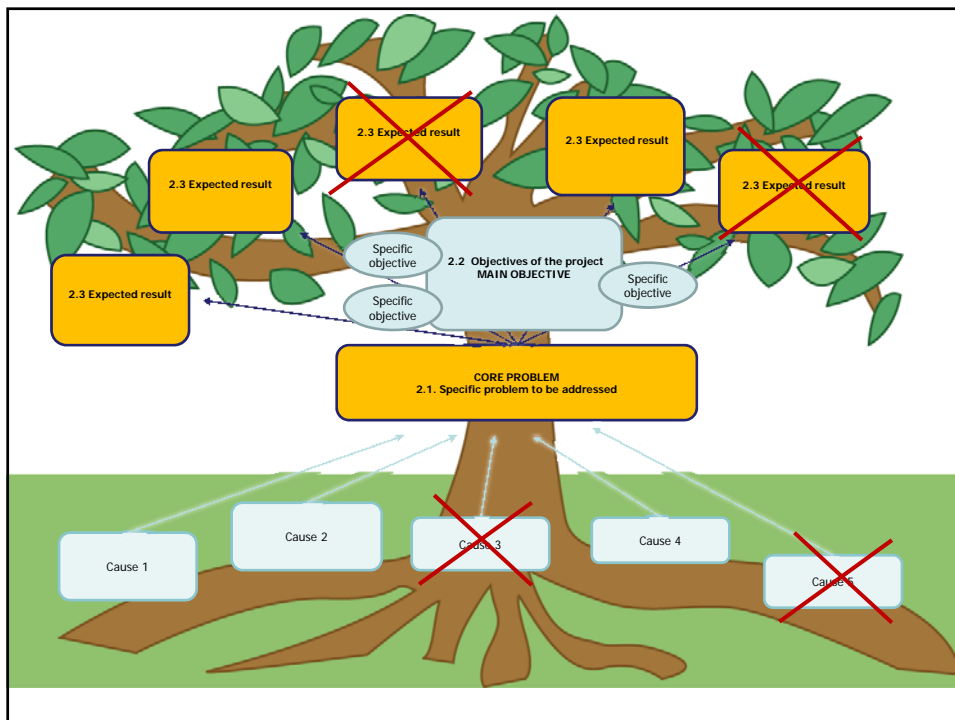
- To highlight and give advise on some of the main aspects of constructing a good project
  - Coherence
  - Describing project activities
  - Linking activities and budget





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### Where to start from?

- When starting planning the project, the basic idea is that one should not start talking about what one wants to do (the activities), but about the problem that needs to be solved.
- What is the main/core problem that shall be solved with the project -> AF section 2.1 *Specific problem to be addressed*.
- What are the causes of this problem – why this problem exists?
- Core problem to be turned into Main objective (AF 2.2)
- From Causes to Expected results (AF 2.3)
- From Expected results to Activities (WP)






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## HOW TO DEFINE A WORK PACKAGE?

- a work package is usually a group of activities interlinked in a logical way
- aims at the achievement of one or several specific objective(s) and the corresponding project results
- has a clear time frame defined by the milestone division
- is linked to other workpackages and the overall project context = there is no standard solution applicable to all projects




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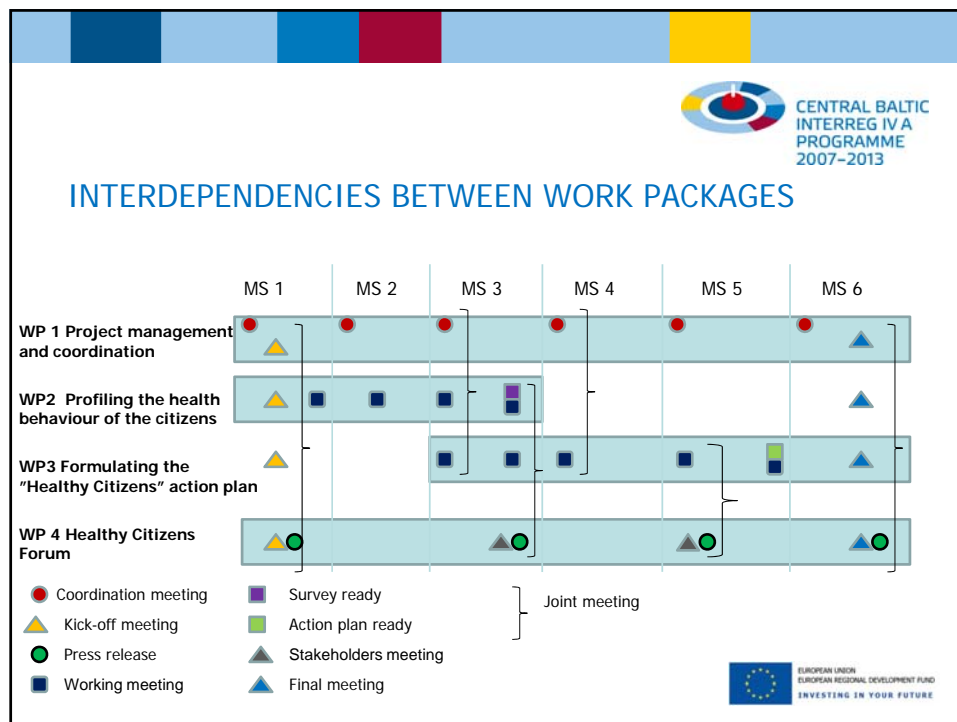
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## INTERDEPENDENCIES BETWEEN WORK PACKAGES

- the focus and corresponding activities of each WP should form a coherent entity on the overall project level
- there may be links both time wise and activity wise
  - a specific WP starts only after the completion of another WP (the prerequisite for starting the activities in one WP is that the activities in another WP are finalised)
  - an activity is carried out jointly by several or all WPs




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## HOW TO DESCRIBE THE ACTIVITIES?

- it should be possible to understand the links to the objectives and planned project results
- the description should be detailed enough to enable proper monitoring of the implementation both from the project management and the programme point of view
  - including the resource allocation (budget)
- should outline the main responsibilities within the partnership and the foreseen concrete outputs



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## BUDGET PLANNING


Logical link between project results, objectives, activities and cost items.

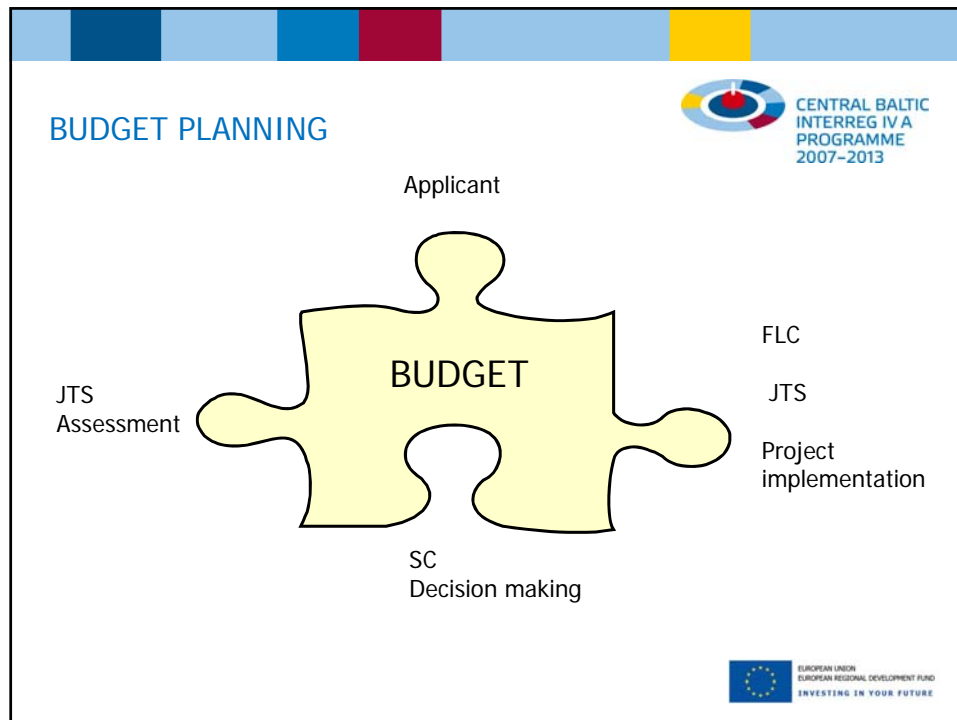
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## BUDGET PLANNING



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**BUDGET PLANNING**

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- Are all needed items budgeted?
- Does the project have enough resources for project implementation and reporting?
- What is the correct cost level?
- Are costs in the correct budget line?
- Plan the budget in co-operation with financial personnel of your organisation



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## YOUR TASK TODAY

- WP activity descriptions
- Budget planning



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