



**CENTRAL BALTIC  
INTERREG IV A  
PROGRAMME  
2007–2013**

# Project Applicant's Programme Manual

## Complement 6.1

(Containing updated technical information for the Archipelago and Islands  
Sub-programme's Priority 1 follow-up call 6.1 open from 12 March until 15 June 2012  
complementing the Programme Manual Version 6.0)



**EUROPEAN UNION  
EUROPEAN REGIONAL DEVELOPMENT FUND  
INVESTING IN YOUR FUTURE**

*This document lists (only) the main technical updates of the Programme Manual Version 6.0. For the follow-up call 6.1, the same rules and regulations apply as for the original 6<sup>th</sup> call open earlier this year. Therefore, for an application in the follow-up call 6.1 for the Archipelago and Islands Sub-programme's priority 1 one has to read the Programme Manual Version 6.0 together with this complement.*

*The updates are (by chapter):*

## **4. A project's life-span in detail**

### **4.1. Preparing a cross-border project**

#### **4.1.5. EU Strategy for the Baltic Sea Region (EUSBSR)**

Further reading:

- [http://ec.europa.eu/regional\\_policy/cooperate/baltic/index\\_en.cfm](http://ec.europa.eu/regional_policy/cooperate/baltic/index_en.cfm)
- [http://www.interact-eu.net/baltic\\_sea\\_strategy/eusbsr/284/3949](http://www.interact-eu.net/baltic_sea_strategy/eusbsr/284/3949)

## **4.2. Activity and financial planning**

### **4.2.1. The duration of the project**

The project can only **start after the positive financing decision by the Steering Committee has been taken** (for the follow-up call 6.1 expected in mid-October 2012). The earliest possible day for eligible expenditure is the first day of the month following the Steering Committee meeting day when the positive funding decision was taken (for the follow-up call 6.1 the 1<sup>st</sup> of November 2012). **NB! As for this follow-up call 6.1 the 6<sup>th</sup> call application form is used, projects should fill in the application form and other relevant documents starting with milestone 3 (September-December 2012).**

## 9. Audit and control

### 9.2. First Level Control

Country	FLC
<p><b>Estonia</b> (centralised)</p>	<p>Estonian Ministry of the Interior Regional Development Department Interreg Programmes Supervision Bureau Pikk 61, EE-15065 Tallinn, Estonia Tel.: +372 6125 197 Fax: +372 6125 101 <a href="http://www.siseministeerium.ee">www.siseministeerium.ee</a> and <a href="http://www.siseministeerium.ee/esmatasandi-kontroll">www.siseministeerium.ee/esmatasandi-kontroll</a></p> <p>Annika Põldma (Head of Bureau) Tel.: +372 6125 197 Fax: +372 6125 101 E-mail: <a href="mailto:annika.poldma@siseministeerium.ee">annika.poldma@siseministeerium.ee</a></p> <p>Katrin Helandi (Advisor) Tel.: +372 6125 193 Fax: +372 6125 101 E-mail: <a href="mailto:katrin.helandi@siseministeerium.ee">katrin.helandi@siseministeerium.ee</a></p>
<p><b>Finland</b> (excluding Åland) (decentralised)</p>	<p>The beneficiary (project partner) selects a controller (an independent auditor or audit company) who will be authorised by the Finnish Ministry of Employment and the Economy based on the request made by the beneficiary. The authorisation will always be given in written form.</p> <p>The Finnish Ministry of Employment and the Economy has given more detailed instructions for the project partners on the practical implementation of the decentralised FLC system implemented in Finland on the Ministry's website (<a href="http://www.tem.fi/eay/valvonta">www.tem.fi/eay/valvonta</a>, in Finnish).</p> <p>Qualification criteria: Controllers (auditors) must be a Chartered Public Finance Auditor or Auditing Cooperation authorised by the Board of Chartered Public Finance Auditing (JHTT) or an Authorised Public Accountant or Auditing Corporation authorised by the Central Chamber of Commerce (KHT) or an Authorised Auditor of Auditing Corporation authorised by a local Chamber of Commerce (HTM).</p> <p>For further information on the Finnish system and on the certification procedure please contact the Finnish Ministry of Employment and the Economy:</p> <p>Ministry of Employment and the Economy Regional Department Tuula Manelius P.O. Box 32, FI-00023 GOVERNMENT, Finland Tel.: +358 10 606 000 (switchboard) Fax.: +358 10 604 8600 E-mail (Ministry general): <a href="mailto:kirjaamo@tem.fi">kirjaamo@tem.fi</a> E-mail (Tuula Manelius): <a href="mailto:tuula.manelius@tem.fi">tuula.manelius@tem.fi</a></p> <p><i>NB! In Finland, FLC materials (Control Report, DVEE and Checklist) are an essential part of the verifications done for national state co-financing.</i></p>

Country	FLC
<p><b>Latvia</b> (centralised)</p>	<p>State Regional Development Agency of Latvia Territorial Cooperation Project Control Department Elizabetes iela 19, LV-1010 Riga, Latvia Tel.: +371 67350632 Fax: +371 67350644 E-mail: <a href="mailto:tspkd@vraa.gov.lv">tspkd(at)vraa.gov.lv</a> <a href="http://www.vraa.gov.lv">www.vraa.gov.lv</a> and <a href="http://www.vraa.gov.lv/lv/intterreg_1_limene_fin_kontrole/normativie_akti">www.vraa.gov.lv/lv/intterreg_1_limene_fin_kontrole/normativie_akti</a></p> <p>Aija Romanovska, Director of the Department Phone: +371 67350632 Fax: +371 67350644 <a href="mailto:aija.romanovska@vraa.gov.lv">aija.romanovska(at)vraa.gov.lv</a></p> <p>Gunta Bērziņa, Deputy Director of the Department Tel. +371 67350642 e-mail: <a href="mailto:gunta.berzina@vraa.gov.lv">gunta.berzina(at)vraa.gov.lv</a></p> <p>Aija Rudzinska, Senior Financial Expert Tel. +371 67350637 e-mail: <a href="mailto:aija.rudzinska@vraa.gov.lv">aija.rudzinska(at)vraa.gov.lv</a></p> <p>Jūlija Bondareva, Senior Financial Expert Tel. +371 67079076 e-mail: <a href="mailto:julija.bondareva@vraa.gov.lv">julija.bondareva(at)vraa.gov.lv</a></p> <p>Aleksejs Šaforostovs, Financial expert Tel. +371 67770389 e-mail: <a href="mailto:aleksejs.saforstovs@vraa.gov.lv">aleksejs.saforstovs(at)vraa.gov.lv</a></p> <p>Ināra Stopina, Financial expert Tel. +371 67079023 e-mail: <a href="mailto:inara.stopina@vraa.gov.lv">inara.stopina(at)vraa.gov.lv</a></p> <p>Līga Belova-Jukna, Financial expert Tel. +371 67770389 e-mail : <a href="mailto:liga.jukna-belova@vraa.gov.lv">liga.jukna-belova(at)vraa.gov.lv</a></p> <p>Kristīne Ruskule, Financial expert Tel. +371 67079076 e-mail: <a href="mailto:kristine.ruskule@vraa.gov.lv">kristine.ruskule(at)vraa.gov.lv</a></p> <p>Ingmārs Kālis, Financial Expert Tel. : +371 67079076 e-mail: <a href="mailto:ingmars.kalis@vraa.gov.lv">ingmars.kalis(at)vraa.gov.lv</a></p> <p>Irēna Rečicka, Financial Expert Tel. : +371 67350634 e-mail: <a href="mailto:irena.recicka@vraa.gov.lv">irena.recicka(at)vraa.gov.lv</a></p>

<p><b>Sweden</b> (centralised)</p>	<p>Tillväxtverket (Swedish Agency for Economic and Regional Growth)  Joint Unit for Regional Structural Fund programmes  Box 3034, SE-831 03 Östersund, Sweden  Visiting address: Fyrvallavägen 1, SE-831 43 Östersund, Sweden  Fax: +46 63 513 230  <a href="http://www.tillvaxtverket.se">www.tillvaxtverket.se</a> and  <a href="http://www.tillvaxtverket.se/huvudmeny/euprogram/omeuprogram/firstlevelcontrol.4.3c4088c81204cca906180003060.html">www.tillvaxtverket.se/huvudmeny/euprogram/omeuprogram/firstlevelcontrol.4.3c4088c81204cca906180003060.html</a></p> <p>Tommy Anjevall (Manager FLC)  Tel.: +46 8 681 9616  E-mail: <a href="mailto:tommy.anjevall@tillvaxtverket.se">tommy.anjevall@tillvaxtverket.se</a></p> <p>Robert Berggren (Controller)  Tel.: +46 8 681 9237  E-mail: <a href="mailto:robert.berggren@tillvaxtverket.se">robert.berggren@tillvaxtverket.se</a></p> <p>Gabriella Handler (Controller)  Tel.: +46 8 681 92 07  E-mail: <a href="mailto:gabriella.handler@tillvaxtverket.se">gabriella.handler@tillvaxtverket.se</a></p> <p>Håkan Flykt (Controller)  Tel.: +46 8 681 9166  E-mail: <a href="mailto:hakan.flykt@tillvaxtverket.se">hakan.flykt@tillvaxtverket.se</a></p> <p>Birgitta Pettersson (Controller)  Tel.: +46 8 681 9251  E-mail: <a href="mailto:birgitta.pettersson@tillvaxtverket.se">birgitta.pettersson@tillvaxtverket.se</a></p> <p>Mårten Sandström (Controller)  Tel.: +46 8 681 9377  E-mail: <a href="mailto:marten.sandstrom@tillvaxtverket.se">marten.sandstrom@tillvaxtverket.se</a></p> <p>Anna Göransson (Controller)  Tel.: +46 8 681 9132  E-mail: <a href="mailto:anna.goransson@tillvaxtverket.se">anna.goransson@tillvaxtverket.se</a></p> <p>Sandra Zakrisson (Controller)  Tel.: +46 8 681 9139  E-mail: <a href="mailto:sandra.zakrisson@tillvaxtverket.se">sandra.zakrisson@tillvaxtverket.se</a></p>
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# ANNEX 1 – Contact information

## A1.1. Joint Technical Secretariat

### Main office

Central Baltic INTERREG IV A Programme 2007-2013  
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c/o Regional Council of Southwest Finland  
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## A1.4. Audit Authority

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