



PROGRAMME

08.30–09:00 REGISTRATION

09:00-16:00 INFORMATION & WORKSHOP

- OPENING AND INTRODUCTION
- APPLICATION AND SELECTION PROCESS (SELECTION CRITERIA) – WHAT APPLICANTS HAVE TO PAY ATTENTION TO?
- THE APPLICATION FORM STEP BY STEP
 - APPLICATION: (Sub-)Programmes, priorities and directions of support; How to describe the origin, objectives, methodology and expected results of the project? Cross-border relevance and relation to other INTERREG programmes; Communication and Publicity; Sustainability; Project Management
 - ANNEX 1 (PARTNER INFORMATION): Who are eligible project partners? How large should the partnership be? Who is the Lead Partner and what does it mean? What are the responsibilities of the project partners?
 - ANNEX 2 (WORK PACKAGES): Project content planning according to work packages
 - ANNEXES 3+6 (BUDGET and PARTNER BUDGETS): What do we want to do and what does it cost? What is the right budget size? What goes under which budget line? What kind of costs is eligible and which are non-eligible? How much ERDF co-financing can we get? How much is our own co-financing and what can it consist of?
 - ANNEX 4 (INDICATORS): How should project outputs, results and targets be defined and measured?
 - ANNEX 5 (IMPROVEMENTS) – *not relevant for 1st call*
 - MANDATORY (OTHER) ANNEXES: National Co-financing Statement; De-minimis declaration etc. and language requirements
- QUESTIONS AND ANSWERS

COFFEE BREAKS (provided) around 10:30-11:00 and around 14:30-15:00

LUNCH BREAK (not provided) around 12:00-13:00

16:00–17:00 INFORMAL CONSULTATION OPPORTUNITY WITH THE JTS

